

Tender notice

TENDER NO: NDB 2024 / 25 - 07 INVITATION TO TENDER FOR PROVISION OF SECURITY GUARDING SERVICES FOR NATIONAL DEVELOPMENT BANK (NDB) FOR A PERIOD OF TWO (2) YEARS

Electronic tender offers are invited for the Provision of Guarding Security Services for National Development Bank (NDB) Tender Reference No NDB 2024/25-07

The procuring entity is: National Development Bank (NDB)

Procurement Method is: Open Domestic Bidding

100% Botswana citizen owned companies must, in order to be considered for the award of the contract, be registered with the PPRA formally known as Public Procurement and Asset Disposal Board in the following categories:

Commodity/Works Code	Sub Code
Code:100- Security Services	Sub code(s):01 Security Guard Services.

Compulsory site visits will be conducted as follows:

Head Office - Plot 1123 Queensroad Main Mall-Gaborone	Monday 7th October 2024 @08:00am
Palapye Branch -Development Trust Mall	Wednesday 8th October 2024 @ 08:00hrs
Francistown Branch - Tswelopele House	Thursday 9th October 2024 @ 08:00am
Maun Branch - Tshoko Tshoko Road	Friday 10th October @ 08:00am

A non-refundable fee of P250.00 is required for the purchase of the tender documents, youth owned companies shall pay half of the purchase price upon submission of proof showing youth ownership. Payments shall be made by electronic fund transfer (EFT) or deposit into the account in favor of National Development Bank. **NO PAYMENTS SHALL BE MADE PHYSICALLY AT THE NDB PREMISES.**

Tender payment is to be deposited to the banking details below:

NATIONAL DEVELOPMENT BANK
STANDARD CHARTERED BANK 0100110109400
MALL BRANCH GABORONE

The tender documents will be sent to you via email upon presentation of proof of payment to tenders@ndb.bw. Documents will be sent during working hours from **0730hours to 1630hours.**

Queries or clarifications relating to the issuance of these documents may be addressed in writing no later than ten (10) days before the tender closing date to tenders@ndb.bw, Tel No; 3952801 Fax No ; 3971044

The closing date and time for receipt of tender offers is 1000 hours on Friday 18 October 2024. Late tender offers, hard copies, hand delivered, faxed or mail posted tender offers will not be accepted. The Bid Submission Method is: Two folder Submission Method in which a tenderers financial and technical offer is submitted in two separate electronic folders.

Two (2) separate technical and financial electronic PDF folder clearly labelled **TENDER NO: NDB 2024 / 25 - 07 INVITATION TO TENDER FOR PROVISION OF SECURITY GUARDING SERVICES FOR NATIONAL DEVELOPMENT BANK (NDB) FOR A PERIOD OF TWO (2) YEARS** shall be sent via email to submission@ndb.bw. The name of the bidder should be clearly marked on the folder title.

The Public Procurement Regulatory Authority's Standardised Conditions of Tender for Supplies apply to this procurement, for which all the applicable Tender Data is contained in the tender document.

Notwithstanding anything in the foregoing, the is not bound to accept the lowest or any tender offer

